Workshop Instructions for Proposers

- Workshop proposals should be designed to maximise participant engagement, interaction, and practical learning within the conference session format (i.e. 60 minutes; maximum of two named speakers/facilitators).

- Workshops will be delivered in a room configured with approx. 12 tables, each accommodating up to 10 participants, enabling small-group discussion and collaborative activities.

- Workshop proposals should clearly describe how attendees will be actively involved through activities such as interactive exercises, case studies, problem-solving activities, co-design tasks, or facilitated discussions, rather than relying primarily on didactic presentations.

- There will be the ability to show slides/presentations. Flipchart paper and pens will be available at each table to support group work.

- Applicants should consider how discussions will be facilitated across multiple tables, including the potential use of volunteer conference delegates as table facilitators where appropriate; however, no reimbursement or financial support will be available for these roles.

- Strong proposals will demonstrate how the workshop will provide practical, educational, and actionable learning experiences that encourage networking, skills development, and the generation of outputs, recommendations, or solutions that participants can apply within their own settings.